



14 October 2019

ADVISORY OPINION

Reference No. DPO 19-45

FOR : [REDACTED]

SUBJECT : **Privacy Guidelines for [REDACTED] Selection and Awarding**

Dear [REDACTED]:

We provide our opinion on the consent statement to be used for the [REDACTED] nomination process as well as the “posting of congratulatory photos and list of names” of the [REDACTED] awardees or nominees in public readings, announcements and tarpaulin.”

Nomination Stage

We suggest the following phraseology in the consent form that should be signed by the nominee himself/herself and not merely by a representative or the individual who submitted the nomination:

I grant my consent for the University of the Philippines Diliman to process, use and exhibit my name, position, photos and contributions to the academe for the evaluation, selection and announcement of nominees and awardees of the [REDACTED].

Signature over Printed Name / Date

The above consent covers acts during the selection process and publicities after the awarding.

Awarding Ceremony

During the awarding ceremony, the following **Privacy Notice** is suggested to be displayed at the registration table and, if practicable, projected on the backdrop screen during assembly:

Privacy Notice

We collect your name, position and office to document the list of attendees to this event.

We will take panoramic pictures and wide shots to (1) document the event; (2) display in websites and publications; and (3) use as reference in meetings, functions and events.

Please feel free to reach out for clarifications or further concerns.

Yours,

(Sgd.) Elson B. Manahan
Data Protection Officer
University of the Philippines Diliman